POSITION ANNOUNCEMENT

(To be completed and forwarded in duplicate to the Affirmative Action Office for sign-off prior to advertisement. One copy will be returned to your files.)

The position listed below represents faculty/staff requirements at Idaho State University beginning ______________ of the 20_____ thru 20_____ academic year(s).

DEPARTMENT & POSITION TITLE -

DEGREE & MINIMUM REQUIREMENTS -

DUTIES -

SALARY -

RANK -

CLOSING DATE OF ANNOUNCEMENT -

RECRUITMENT SOURCES (List all sources to be utilized) -

Submitted by _____________________________, Title __________________________

____________________________________
Signature

Department of _____________________________________________________

( ) Approved ( ) Disapproved _______________________________________
Dean/Director/Executive Assistant
____________________________________, 20______

( ) Approved ( ) Disapproved _______________________________________
Affirmative Action Officer
____________________________________, 20______

Equal Opportunity/Affirmative Action Employer