Welcome to the Division's University Business Officer

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Division of Health Sciences
Mid-Semester Assembly
Friday, November 12, 2010
11:15am to 1:30pm

POCATELLO LOCATION: PSUB WOOD RIVER ROOM
MERIDIAN LOCATION: ROOM 508

Agenda

- Introductions
- Committee Reports:
  - Promotion and Marketing
  - Research Committee
  - Clinic Committee
  - Governance Committee
- Division Metrics
- Open Discussion

Governance Committee Report

Division of Health Sciences
Executive Council Document

Preamble

The Division of Health Sciences draws upon the diverse expertise of its constituent faculty members and their respective schools and programs to create an Executive Council whereby its faculty-chosen members will act in an advisory capacity to the Dean of the Division of Health Sciences in matters that affect the functioning of the Division and other issues of importance to the faculty based upon the principles of equity, performance and accountability.

Core Values

As members of the Division of Health Sciences, we share the following core values. This document reflects our core values, and the implementation of the Executive Council will be guided by these principles:

- We conduct ourselves with the highest regard for the ethical principals embodied by our individual disciplines
- We value inter-professional collaboration in all endeavors related to the missions of Teaching, Research and Service;
- We embrace diversity by demonstrating mutual respect for all individuals, recognizing equity across traditional categories of ethnic, racial and gender diversity, while respecting the varied professional disciplines, the differing types of faculty appointments, and the unique role each faculty member serves.
Executive Council Purpose
The Division Executive Council serves in an advisory capacity to Executive Dean on all matters associated with Executive Dean’s responsibilities including:

- Fundraising
- Budgetary accountability
- Strategic planning (shared responsibilities on budget and strategic planning with the Administrative Council in the Division)
- Promotion and tenure; merit pay recommendations
- Personnel Decisions
- Recommendations about NOI’s
- Organizational Restructuring
- Scholastic Appeals
- Other issues of importance to the faculty

Executive Council (EC) Membership
The EC will have six standing members: one representative from the College of Pharmacy (COP), one representative from the School of Nursing (SON), one representative from the Kasiska School of Health Professions (KSHP), one representative from the Office of Medicine and Oral Health (OMOH), and one representative from the Meridian campus. In the event the Council membership does not include both clinical and academic faculty, the Executive Council members will appoint a 7th member to represent the missing category.

Each EC member will be exclusively representing the unit or group which selected them. For example: the Meridian rep will be selected only by Meridian faculty and will present the Meridian faculty point of view to the Executive Dean. EC members will not represent more than one constituent base to ensure a clear voice for all faculty members.

Nominee Requirements
All EC members will be nominated, and then selected by the faculty. Nominees must be at least three quarter time faculty employed by ISU for a minimum of six years, or equivalent. Faculty and Program Directors are eligible for nomination but School/College Directors and Department Chairs may not serve on the EC.

Elections
The faculty of the units shall develop specific policy for the orderly selection of their representative. Any faculty member who is 0.5 FTE or greater should have equal voice in the selection process.
Membership Terms
EC Meetings may be held for 12 months of the year. EC Members will be compensated as appropriate for time served when off of their current contract.

For the first year terms will be:
3 years of service (Until Fall 2014)
- Meridian
- Kasiska School of Health Professions
2 years of service (Until Fall 2013)
- College of Pharmacy
- School of Nursing
1 year of service (Until Fall 2012)
- School of Communication and Rehabilitation Sciences
- Office of Medical and Oral Health

Membership Terms Cont.
With the first year of service excluded, representatives will be requested in the Spring semester, with service beginning in the Fall semester annually as needed.

In the event of resignation from an EC, replacements will be elected using the same nomination and selection process as standing members. They will be asked to fulfill the original member’s term.

Release Time
Each EC member will be granted release time, with suggested release time set at 1 credit for fall semester and 2 credits for the spring semester. Release time may be from research, teaching or other duties, as negotiated by Program Director/Department Chair/Associate Dean and the EC member and based on individual and departmental/program needs. Members of the Executive Council must realize they may be called upon to provide advice during summer months when they are not on contract. Reimbursement for time spent serving on the EC when members are not on contract will be provided. The release time will be re-evaluated after the first full year to determine equitable release time.

Division Metrics
- Student head count
- Student credit hours generated
- Grant applications
- Grant dollars brought in including indirect funds
- Scholarly productivity
- National awards/recognition
- Fund Raising
- Clinical revenue